

# Annual General Meeting of the University of Bristol UCU Local Association

Wednesday, 7 June 2023,13:00-14:00 via Microsoft Teams

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NGZhYTEwODMtNzgyZi00NzJlTg1YzUtNzg2MmViZTgyZWm5%40thread.v2/0?context=%7b%22Tid%22%3a%22b2e47f30-cd7d-4a4e-a5da-b18cf1a4151b%22%2c%22Oid%22%3a%22808b1cd4-a148-40b5-9088-03701d876c24%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NGZhYTEwODMtNzgyZi00NzJlTg1YzUtNzg2MmViZTgyZWm5%40thread.v2/0?context=%7b%22Tid%22%3a%22b2e47f30-cd7d-4a4e-a5da-b18cf1a4151b%22%2c%22Oid%22%3a%22808b1cd4-a148-40b5-9088-03701d876c24%22%7d)

## Agenda

1. Minutes of the Previous Annual General Meeting (AGM), 8 June 2022 (see below)
2. Treasurer's Report and Statement of Income and Expenditure (see below)
3. Election of Branch Officers and Local Association Executive Committee Members for 2023/24 (see below for candidates)
4. Update on the MAB and current dispute
5. Closing remarks from the Branch President
6. AOB

# University of Bristol UCU Local Association

Minutes of the Annual General Meeting, held on Wednesday 8 June 2022, at 1pm on Microsoft Teams

## Agenda

1) Minutes of the Previous Annual General Meeting (AGM), 9 June 2021

### APPROVED

2) Treasurer's Report and Statement of Income and Expenditure

Ricky Tutin presented the Treasurer's Report, Statement of Income and Expenditure and asked the AGM to approve them, as well as the appointment of Stephen Gillen to audit the account in the coming year.

### APPROVED

3) Election of Branch Officers and Local Association Executive Committee Members for 2022/23

Kit Fotheringham as Acting Returning Officer presided over the election of Branch Officers and approval of Executive Committee members for 2022/23.

### Branch Officers

Role	Nominee
President	Jamie Melrose
Joint Vice President	Laura Dickinson
Joint Vice President	John McTague
Branch Secretary	Paul Ayres
Equality Officer	VACANCY
Treasurer	Ricky Tutin
Anti-Casualisation Officer	Jeff Pocock
Membership / Recruitment Secretary	Celine Petitjean

### ELECTED and APPROVED

#### Executive Committee members (includes Branch Officers)

##### 2022-2025

- Neil Abel (Geographical Sciences)
- Matthew Brown (HIPLA)
- Lucy Langley Palmer (Library Services)
- Tonia Novitz (Law)

##### 2021-2024

- Andy James (PPN)
- Stephanie King (Biological Sciences)

- Madhu Krishnan (English)
- Alice Willatt (SoE)

### **2020-2023**

- Suzy Cheeke (Library Services)
- Stephen D'Evelyn (UCU)
- Goya Wilson Vasquez (HIPLA)
- VACANCY

### **Immediate Past President**

- James Thompson (History)

### **APPROVED**

Jamie Melrose thanked departing Branch Officers Tonia Novita and Kit Fotheringham for their outstanding contributions to the Branch.

#### 4) Update on the Four Fights and USS disputes

Jamie Melrose gave an update on the Four Fights and USS disputes. There will be another ballot on “escalating industrial action” for the start of the new academic year and possibly again for the start of the new calendar year. Ballots will be held on an aggregated basis.

On USS the “deficit” has now virtually disappeared, and the tension will be between employers seeking to wait until the 2023 valuation process versus our demand to restore member benefits now.

On Four Fights employers have moved on to the next pay round and not engaged in the other elements of the Four Fights claim.

#### 5) Closing remarks from the Branch President

Jamie Melrose thanked UCU Reps, Exec, Caseworkers and Branch Officers for their work and said that we were a strong, big and bold Branch. Jamie outlined the ongoing issues facing the Branch in the upcoming year on a local, regional and national basis.

#### 6) AOB

### **NONE**



## **Bristol Local Association**

### **Annual General Meeting 2023**

#### **Treasurer's Report, UCU Bristol University Branch, year ended 31<sup>st</sup> August 2022**

##### **Overview**

This report has been prepared for the Annual General Meeting of the Branch for 2023 and has been submitted to the Branch Executive Committee for their approval.

The Branch's financial management is all done by Laura Forman, our Branch Administrator, and our thanks go to Laura for this.

This report covers the period from 1<sup>st</sup> September 2021 to 31<sup>st</sup> August 2022.

Membership increased during the year, including full membership increasing by 6% to the end of the period. The overall increase in income was 5%, with expenses increasing by the same proportion, leading to a surplus for the year of £15,230. Our finances remain healthy, with net assets of £89,324 at the reporting date. Further details are set out below.

##### **1. Income and expenditure for the year ended 31<sup>st</sup> August 2022**

Our membership increased by 10% during the year, much of the growth following the strike action at the end of November 2021. About half this increase was full members, and about half postgraduates. The consequential increase in local subscription income available to the Branch was 4.4% to £38,441 (2020/2021: £36,811), with total income increasing by 5%.

The cost of clerical assistance fell compared with the previous year because Anti-Casualisation Officers' time is now covered by facility time provided by the University (rather than us having to cover salary costs from our own funds). We put the saved funds to use elsewhere, notably:

- £1,431 for strike materials and venue hire;
- £1,000 to support the USS legal challenge (Court of Appeal date 13<sup>th</sup> June 2023); and
- £875 for the new [ucubristol.org.uk](http://ucubristol.org.uk) website creation.

Another notable expense for the year is £849 of depreciation; this includes £800 in respect of new IT

equipment for the branch office, which had a total cost of £4,800 and is being expensed at £1,600 per year. Overall, expenses increased by 5%.

There was a surplus for the year of £15,230.

## **2. Financial Position as at 31<sup>st</sup> August 2022**

The branch finances remained healthy, with total assets at 31<sup>st</sup> August 2022 of £96,560. Liabilities were £7,236 (*of which £4,800 relates to the new IT equipment referred to above*), and our Hardship Fund balance £4,336, leaving unrestricted reserves of £84,988.

This was a strong financial position from which to sustain meaningful Industrial Action, including supporting the 3 days of strike action in November 2022 and the 12 days of strike action between 1<sup>st</sup> February 2023 and 22<sup>nd</sup> March 2023. Shortly after the reporting date, the Executive Committee approved a transfer of £15,000 from the main branch account to the Local Hardship Fund in preparation for that action.

## **3. Membership numbers**

Membership increased 10% during the period, from 1,746 members to 1,930. This includes 1,737 full members, of whom 198 are 'Standard Free' members (postgraduate students entitled to one year's free membership).

### **For approval**

The 2023 Treasurer's Report asks the Branch Executive Committee and the Annual General Meeting of the Branch to:

- **APPROVE** the Branch accounts for the period 1<sup>st</sup> September 2021 to 31<sup>st</sup> August 2022
- **APPROVE** the appointment of Stephen Gillen to audit the Branch accounts (cost £250)

**APPROVED** by the Branch Executive Committee on 23rd May 2023. Accounts and auditor to be approved at the Annual General Meeting on 7th June 2023.

**Ricky Tutin, Branch Treasurer**

**10<sup>th</sup> April 2023**

# Statement of Income and Expenditure

University and College Union

Accounts Y/E

31.8.22

	UCU	UCU
<u>LA: 009 Bristol University</u>	<u>Y/e 31.8.22</u>	<u>Y/e 31.8.21</u>

**STATEMENT OF COMPREHENSIVE INCOME/ (EXPENDITURE).**

**Income**

Subscription income.	61,111.26	60,304.68
Bank interest received, gross.	0.00	0.00
Payments from Unite	600.00	400.00
<b>Total income.</b>	<b>61,711.26</b>	<b>60,704.68</b>

**Expenditure.**

Subscriptions payable to Head Office.	22,670.18	23,493.27
	<b>39,041.08</b>	<b>37,211.41</b>

**Administrative expenses.**

Clerical assistance.	16,010.42	19,430.25
Auditors' fees.	0.00	0.00
Staty, print'g, post & telephone.	295.44	0.00
Conferences & meetings,		
net of reimbursements.	884.19	0.00

Subscription collection charges.			
net of reimbursements.	0.00	0.00	
Bank charges.	0.60	0.00	
Depreciation	848.91	271.74	
Corporation tax.	0.00	0.00	
Income tax suffered.	0.00	0.00	
Other outgoings.	5,771.03	3,014.75	
	<hr/>	<hr/>	
<b>Total administrative expenses.</b>	<b>23,810.59</b>	<b>22,716.74</b>	
	<hr/>	<hr/>	
<b>Total Comprehensive Income</b>	<b>£15,230.49</b>	<b>£14,494.67</b>	
	<hr/>	<hr/>	
<b><u>STATEMENT OF FINANCIAL POSITION</u></b>			
Fixed assets.	4,295.28	345.37	
Bank current account: Unity Trust.	84,807.52	66,780.82	
Hardship Fund account: Unity Trust.	4,335.62	8,662.47	
Petty cash	0.00	14.78	
Subscriptions receivable:			
Employer.	0.00	2,174.77	
Direct debits.	2,997.86	2,779.00	
Other.	0.00	0.00	
Sundry debtors.	0.00	0.00	
Grants receivable from UCU HQ.			

Travel.		0.00		0.00
Collection charges.		123.62		122.31
Other.		0.00		0.00
		<b>£96,559.90</b>		<b>£80,879.52</b>

**Accumulated Fund.**

Brought forward.	69,607.55		55,112.88	
Transfer from Hardship Fund	150.00		0.00	
Income for the year.	15,230.49	84,988.04	14,494.67	69,607.55

**Hardship Fund.**

Brought forward.	8,662.47		8,662.47	
Transfer to current account	(150.00)		0.00	
Donations received.	8,181.00		0.00	
Bank interest received, gross.	0.00		0.00	
Other	0.00		0.00	
Hardship claims paid.	(12,357.85)	4,335.62	0.00	8,662.47

**Liabilities.**

Subscriptions due to UCU HQ.		1,700.69		2,013.26
Creditors & accrued expenses.		5,535.55		596.24
Taxation.		0.00		0.00
Subscriptions received in advance.		0.00		0.00



Other.	0.00	0.00
	<u>£96,559.90</u>	<u>£80,879.52</u>
	0.00	

**Report of the Auditor(s) / Independent Examiner(s) of the Bristol Local Association of the University and College Union.**

## Candidates for Election as Branch Officers and Executive Committee members for 2023-24

To be approved at the Branch Annual General Meeting to be held on 7 June 2023.

### Branch Officers

Role	Nominee
<b>President</b>	Jamie Melrose
<b>Joint Vice President</b>	Laura Dickinson
<b>Joint Vice President</b>	John McTague
<b>Branch Secretary</b>	Donna MacLean
<b>Equality Officer</b>	VACANCY
<b>Treasurer</b>	Ricky Tutin
<b>Anti-Casualisation Officer</b>	Jeff Pocock
<b>Membership / Recruitment Secretary</b>	Celine Petitjean

### Executive Committee members (includes Branch Officers)

#### 2023-2026

- Suzy Cheeke (Library Services)
- Stephen D'Evelyn (UCU)
- Loz Hennessy (SoE)
- VACANCY

#### 2022-2025

- Neil Abel (Geographical Sciences)
- VACANCY
- Lucy Langley Palmer (Library Services)
- Tonia Novitz (Law)

#### 2021-2024

- Andy James (PPN)
- Stephanie King (Biological Sciences)
- Madhu Krishnan (English)
- Alice Willatt (SoE)

#### Immediate Past President

- James Thompson (History)

#### Special Responsibilities

- Casework Coordinator: Stephen D'Evelyn (UCU)
- Professional Services: Suzy Cheeke (Library Services)
- Equality Rep (Disability) Stephen D'Evelyn (UCU)
- Equality Rep (BME): VACANCY
- Health and Safety: Jeff Pocock (CALD)
- Membership / Subscriptions: Laura Forman (Branch Administrator)

- Pensions Officer: VACANCY
- Postgraduate Rep: Loz Hennessy (SoE)
- SW Region Rep: Jamie Melrose (UCU)
- Research Staff: Alice Willatt (SoE)
- Teaching Staff: Laura Dickinson (CAME)
- Bristol TUC Rep: Celine Petitjean (Biological Sciences)